



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, April 12, 2021 at 6:00 p.m.

Council Chambers, Town Hall

962 St. John Avenue

[Virtual via Zoom](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 10 Years of Service Award – Michael Whittington
 - 4.2 15 Years of Service Award – Wendy Catonio
 - 4.3 20 Years of Service Award – Hilary Matheson
 - 4.4 Golf/Curling Club Steering Committee – Garry Cleland
5. **Adoption of Minutes**
 - 5.1 Minutes of the Special Meeting of Council held on March 19, 2021
 - 5.2 Minutes of the Regular Meeting of Council held on March 22, 2021
 - 5.3 Minutes of the Committee of the Whole Meeting held on April 7, 2021
6. **Business Arising from the Minutes**
 - 6.1 Municipal Climate Change Action Centre Energy Manager – No RFD
7. **Bylaws**
8. **New Business**
 - 8.1 Church Avenue to Willow Street Storm Upgrades – Contract Award
 - 8.2 RCMP Statistics Report
 - 8.3 New Orthophotography
 - 8.4 Royal Canadian Legion – Request for Letter of Support
 - 8.5 COVID-19 Funding for Community Groups
 - 8.6 2021 Operating and Capital Budget Adjustments
 - 8.7 Alberta Association of Police Governance – Associate Member Advisory Committee
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 Landfill Recycling Update – FOIP s. 16
 - 11.2 Offer to Purchase Roll# 8603000 – FOIP s. 16 & 24
 - 11.3 Pincher Creek Golf Club Society – Lease Agreement – FOIP s. 16 & 24
 - 11.4 Pincher Creek Golf Club Society – Counter and Sink Development – FOIP s. 16 & 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for April 26, 2021 at 6:00 p.m.

Administrative Manager

From: Garry R Cleland [REDACTED]
Sent: Thursday, April 08, 2021 1:20 PM
To: Administrative Manager
Subject: Virtual delegation from golf & curling clubs steering committee.
Attachments: Delegation support.jpeg

Good afternoon Lisa. I am attaching a copy of the request from our group to speak to council regarding the future plans for the addition of the curling center to the existing community recreation center. The attachment will give council a good idea of what our group is asking. We hope we can get on agenda for this coming Monday. Thanks for your assistance with this.

Garry R Cleland
Director Stirling Group
Facility Rentals / School Co-ordinator
Pincher Creek Curling Club
Email [REDACTED]
[REDACTED]
Pincher Creek, AB / T0K1W0



Virus-free. www.avast.com

JOINT STEERING COMMITTEE PROPOSAL

March 24, 2021

Steering Committee Representation: Pincher Creek Curling Club, Pincher Creek Golf Club,
Pincher Creek 5 Pin Bowlers Association, Joe's Weight Training & Fitness Club, Town of Pincher Creek.

Combined Memberships - Five Hundred active members.

The organizations listed above support a request from this joint body to proceed with the formulation of an area blue print to show the addition of a six sheet curling ice structure to the existing building known as the Community Recreation Center or the construction of a replacement structure of this existing building. This plan is to include any changes to the existing nine hole golf course and will allow for the operations of the existing golf club, bowling alley and Fitness Center. This blue print would show the existing nine hole golf course layout, with the curling structure included, and would also show the layout of a eighteen hole golf course, with the curling structure included.

The signatures below indicate that member representatives have been made aware of the plan of the Steering Committee, to move forward with a proposal to council to obtain a detailed footprint plan of the entire property that is presently owned by the town of Pincher Creek.

Pincher Creek Curling Club -	<i>Michelle Brock Clark</i>	Director
	Signature	Office Held

Pincher Creek Golf Club -	<i>Tomerobb</i>	President
	Signature	Office Held

Pincher Creek 5 Pin Bowlers Association -	<i>Donna Jackson</i>	Vice President
	Signature	Office Held

Joe's Weight Training & Fitness Club -	<i>Sean Stuckey</i>	President
	Signature	Office Held



SPECIAL MEETING OF COUNCIL
Town of Pincher Creek and Municipal District of Pincher Creek No. 9
Held on Friday, March 19, 2021
via GoToMeeting, commencing at 9:30 a.m.

IN ATTENDANCE: Mayor: D. Anderberg
 Councillors: M. Barber, L. Jackson, M. Barber, S. Korbett and
 B. McGillivray
 Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout; Director of Community Services; A. Roth, Director of Operations; A. Grose, Recreation Manager, G. Kollee, Legislative Services Manager; A. Levair, Operations Coordinator and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:30 a.m.

2. AGENDA APPROVAL
ELLIOTT:

That Council for the Town of Pincher Creek approves the March 19, 2021 Special Meeting of Council agenda as presented.

CARRIED 21-107

3. NEW BUSINESS

3.1 Financial Statement Analysis 2020

JACKSON:

That Council for the Town of Pincher Creek receive the Financial Statement Analysis 2020 information as presented.

CARRIED 21-108

3.2 Capital Projects 2020

ELLIOTT:

That Council for the Town of Pincher Creek receive the Capital Projects 2020 information as presented.

CARRIED 21-109

3.3 Budget Adjustments 2021

BARBER:

That Council for the Town of Pincher Creek direct administration to transfer \$150,000 from the Capital Investment Fund Reserve to a designated Golf Course Irrigation Reserve.

CARRIED 21-110

Mayor Anderberg called a recess at 11:03 am.

G. Kollee, A. Roth and A Levair left the meeting at 11:03 am.

Mayor Anderberg called the meeting back to order at 11:13 am

4. CLOSED SESSION DISCUSSION

ELLIOTT:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Friday, March 19, 2021 at 11:13 am in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Manager and Administrative Manager in attendance.

CARRIED 21-111

Councillor Jackson left the meeting at 11:31 am.

A. Grose left the meeting at 12:05 pm.

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Friday, March 19, 2021 at 12:35 pm.

CARRIED 21-112

4.1 Pincher Creek Community Early Learning Centre Financing Options – FOIP s. 24

KORBETT:

That Council for the Town of Pincher Creek direct administration to allocate the Municipal District of Pincher Creek contribution of \$500,000 and future contributions for the Pincher Creek Community Early Learning Centre to pay down the debt for the Pincher Creek Community Early Learning Centre.

CARRIED 21-113

McGILLIVRAY:

That Council for the Town of Pincher Creek agree that the Water Force Main in the amount of \$2,300,000 be funded as follows; \$800,000 Municipal Sustainability Initiative funding and that the balance comes out of the Water and Sewer Reserve.

CARRIED 21-114

ELLIOTT:

That Council for the Town of Pincher Creek agree to cover any of the 2021 requisitions over the 2020 taxable requisitions from reserves for this year only.

CARRIED 21-115

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the \$106,000 reserve portion of the PCEC 2021 requisition as the Town's reserve funding allocation.

CARRIED 21-116

BARBER:

That Council for the Town of Pincher Creek agree to allocate \$50,000 from reserves for the Pincher Creek Community Early Learning Centre furnishings, \$30,000 to be repaid accordingly.

CARRIED 21-117

5. ADJOURNMENT

McGILLIVRAY:

That this Special Meeting of Council on March 19, 2021 be hereby adjourned at 12:47 pm.

CARRIED 21-118

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 12th DAY OF APRIL 2021**

S E A L

NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY APRIL 12, 2021



REGULAR MEETING OF COUNCIL
Held on Monday March 22, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, W. Elliott,
M. Barber and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; L. Rideout, Director of Community Services; A. Roth, Director of Operations and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

ELLIOTT:

That Council for the Town of Pincher Creek approves the March 22, 2021 agenda as amended, the amendment being moving item 6.2 Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support to item 11.3.

CARRIED 21-119

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on March 8, 2021

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on March 8, 2021 as presented.

CARRIED 21-120

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Coal Mining Development Proposals – Cody Johnson

McGILLIVRAY:

That Council for the Town of Pincher Creek receive the presentation provided by Cody Johnson regarding Coal Mining Development Proposals at the March 8, 2021 regular meeting of Council as information.

CARRIED 21-121

6.2 Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to table the Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support to the closed session portion of the March 22, 2021 regular meeting of Council.

CARRIED 21-122

7. BYLAWS

8. NEW BUSINESS

8.1 Municipal Leaders' Caucus

JACKSON:

That Council for the Town of Pincher Creek authorize the attendance of Mayor Anderberg and Councillor McGillivray at the Municipal Leaders' caucus virtually, April 14, 15 and 16, 2021.

CARRIED 21-123

9. REPORTS

9.1 Upcoming Committee Meetings and Events

Emergency Services Commission
Operations Committee
Emergency Services Commission Mediation
Crowsnest/Pincher Creek Landfill Annual General Meeting
Pincher Creek Foundation
Police Advisory Committee
Community Information Night

10. ADMINISTRATION

10.1 Council Information Distribution List

BARBER:

That Council for the Town of Pincher Creek accept the March 22, 2021 Council Information Distribution List as information.

CARRIED 21-124

11. CLOSED MEETING DISCUSSION

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 22, 2021 at 6:16 pm in accordance with section 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services and Administrative Manager in attendance.

CARRIED 21-125

A. Roth joined the meeting at 6:18 pm.

KORBETT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 2, 2021 at 7:37 pm.

CARRIED 21-126

11.1 Recycle Location Accommodation – FOIP s. 21 & 24

JACKSON:

That Council for the Town of Pincher Creek direct administration to enter into negotiations with the Pincher Creek Coop for temporary recycle bin location on the Coop and conduct a site evaluation.

CARRIED 21-127

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to further explore the Recycle Location Accommodation proposals jointly with the Municipal District of Pincher Creek and bring back to Council for consideration.

CARRIED 21-128

11.2 Irrigation – Leased Land – FOIP s. 21 & 24

KORBETT:

That Council for the Town of Pincher Creek support the Operation Department recommendation to discontinue the use of the Irrigation System on the leased land adjacent to the Sewage Lagoons including the decommissioning of the system and placing it out for proposals.

CARRIED 21-129

11.3 Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support

KORBETT:

That Council for the Town of Pincher Creek support the application for the Municipal Climate Change Action Centre Manager, a term contract position, grant and support and direct administration to take the lead role in the application and management of the position in collaboration with SASCI and the Municipal District of Pincher Creek to be funded up to \$10,000 per year from MSI operating or an alternate general ledger account.

CARRIED 21-130

12. NOTICE OF MOTION

13. ADJOURNMENT

BARBER:

That this meeting of Council on March 22, 2021 be hereby adjourned at 7:44 pm.

CARRIED 21-

MAYOR, D. Anderberg

CAO, L. Wilgosh

*Regular Council Meeting
March 22, 2021*

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 12th DAY OF APRIL 2021 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY APRIL 12, 2021 AT
6:00 P.M.**

DRAFT



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
April 7, 2021 – 9:00 AM
Virtually via Zoom

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, L. Jackson, W. Elliott and S. Korbett
- Staff: L. Wilgosh, Chief Administrative Officer; A Roth, Director of Operations; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services; A. Levair, Operations Coordinator; L. Johnson, Administrative Assistant and L. Goss, Administrative Manager.

1. Call to Order

Deputy Mayor McGillivray called the meeting to order at 9:01 am.

2. Agenda Approval

BARBER:

That the Committee of the Whole for the Town of Pincher Creek approves the April 7, 2021 as amended, the amendment being the addition of items 5.2(a) Bull Trout Habitat Designation and the removal of item 9.5 Personnel.

CARRIED COTW 2021-046

3. Scheduled Delegations

3.1 2020 Financial Statements – KPMG – Derek Taylor – 9:00 am

Derek Taylor, representing KPMG LLP, attended the meeting to present the 2020 Financial Statements to Committee of the Whole

A. Grose joined the meeting at 9:15 am.

Mayor D. Anderberg joined the meeting at 9:32 am.

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the presentation regarding the 2020 Financial Statements as presented by Derek Taylor of KPMG.

CARRIED COTW 2021-047

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday April 7, 2021 at 9:37 am in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Operations, Director of Community Services, Recreation Manager, Events, Marketing & Economic Development Officer, Operations Coordinator, Administrative Assistant, Administrative Manager and KPMG representative Derek Taylor in attendance.

CARRIED COTW 2021-048

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, April 7, 2021 at 10:02 am.

CARRIED COTW 2021-049

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to include the Recreation Administration Allocation to the next regular Intermunicipal Collaboration Framework meeting as discussed.

CARRIED COTW 2021-050

Deputy Mayor McGillivray designated Mayor Anderberg as chairperson of the meeting at 10:03 am.

JACKSON:

That Committee of the Whole for the Town of Pincher Creek defer the 2020 Financial Statements to the April 12, 2021 regular meeting of Council for consideration.

CARRIED COTW 2021-051

3.2 Recreation Master Plan Review – Expedition Management Consulting Ltd. – Justin Rousseau & Drew Ziegler – 10:00 am

Justin Rousseau and Drew Ziegler, representing Expedition Management Consulting Ltd., attended the meeting to present the Recreation Master Plan to Committee of the Whole.

3.3 Main Street Graduation Banners – Lisa Kaupp – 11:00 am

Lisa Kaupp was unable to attend the meeting.

4. Committee Reports

BARBER

March 3	Committee of the Whole
March 8	Regular Council
March 16	Golf Club Society
March 18	Community Futures
March 18	Chinook Arch Library
March 19	Special Council
March 22	Community Information Night Practice
March 22	Regular Council
March 24	Police Advisory Committee
March 24	Community Futures
March 25	Community Information Night

JACKSON

March 3	Committee of the Whole
March 8	Regular Council
March 16	Municipal Development and Subdivision Authority
March 19	Special Council
March 22	Community Information Night Practice
March 22	Regular Council
March 24	Alberta Housing
March 24	Pincher Creek Foundation
March 25	Community Information Night
March 30	Operations Committee

KORBETT

Submitted a written report, a copy of which is attached hereto and shall form part of the minutes.

McGILLIVRAY

Submitted a written report, a copy of which is attached hereto and shall form part of the minutes.

Councillor Elliott joined the meeting at 10:32 am.

ELLIOTT

March 8	Regular Council
March 16	Municipal Development and Subdivision Authority
March 19	Special Council
March 22	Regular Council
March 30	Operations Committee

Mayors Report

ANDERBERG

March 2	Regional Emergency Management Organization
March 3	Committee of the Whole
March 5	Mayors and Reeves
March 8	Regional Emergency Management Organization
March 8	Regular Council
March 9	Early Learning Centre
March 10	Land Development
March 11	Oldman River Regional Services Commission
March 15	RCMP K Division – Facility
March 16	Draft Economic Development Plan
March 17	Alberta Health Minister Preparation
March 19	Special Council
March 22	Community Information Night Practice
March 22	Regular Council
March 25	Emergency Services Commission
March 25	Community Information Night
March 29	Family and Community Support Services

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receives the April 7, 2021 Committee Reports as information.

CARRIED COTW 2021-052

5. Administration

5.1 Upcoming Meetings

- NE Area Structure Plan Open House
- Regular Council
- AUMA Leaders Caucus
- Candidates Workshop
- Volunteer Appreciation
- Highway 3 Association Annual General Meeting

Mayor Anderberg called a recess at 10:51 am

Councillor Barber left the meeting at 10:51 am

Mayor Anderberg called the meeting back to order at 10:59 am

5.2 Operations Department – Major Project Update

KORBETT:

That Committee of the Whole for the Town of Pincher Creek receive the Operations Department – Major Project Update as presented.

CARRIED COTW 2021-053

5.2(a) Bull Trout Habitat Designation

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare a letter of request to the Department of Fisheries and Oceans regarding the Bull Trout Habitat Designation on the Pincher Creek.

CARRIED COTW 2021-054

6. Business Arising from the Minutes

6.1 Recreation Master Plan

KORBETT:

That Committee of the Whole for the Town of Pincher Creek accept the final Regional Recreation Master Plan as presented.

CARRIED COTW 2021-055

7. Policy

8. New Business

8.1 Media Training: The Basics

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek authorize the attendance of Councillor McGillivray and Councillor Korbett at the Media Training: The Basics webinar on April 14, 2021.

CARRIED COTW 2021-056

8.2 RCMP Letter of Support

JACKSON:

That Committee of the Whole for the Town of Pincher Creek direct administration to prepare and send a similar letter to the Minister of Justice and Solicitor General as the one sent by the Municipal District of Pincher Creek dated March 15, 2021 regarding the President's Summit on Policing and support to maintain the RCMP in Alberta.

CARRIED COTW 2021-057

8.3 Alberta Health Services – Covid Update

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receives the Alberta Health Services – Covid Update as presented.

CARRIED COTW 2021-058

Mayor Anderberg designated Deputy Mayor McGillivray as chairperson of the meeting at 11:34 am.

Mayor Anderberg left the meeting at 11:34 am.

A. Roth, A. Levair and L. Johnson left the meeting at 11:34 am.

9. Closed Session

KORBETT:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday April 7, 2021 at 11:36 am in accordance with sections 21 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Manager, Events, Marketing & Economic Development Officer, Administrative Manager in attendance.

CARRIED COTW 2021-059

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, April 7, 2021 at 11:56 am.

CARRIED COTW 2021-060

9.1 Municipal Operating Support Transfer (MOST) Funding Update – FOIP s. 24

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to include the COVID-19 Relief Funding Allocation on the agenda for the April 12, 2021 Regular Council meeting to create a COVID Relief Fund for groups and organizations and to develop a funding criteria with the assistance of the Southwest Alberta Sustainable Community Initiative (SASCI) community grant writer.

CARRIED COTW 2021-061

9.2 Pincher Creek Golf Club Society – Lease Agreement – FOIP s. 16 & 24

This item was deferred to the April 12, 2021 regular Council meeting.

9.3 Pincher Creek Golf Club Society – Counter and Sink Development – FOIP s. 16 & 24

This item was deferred to the April 12, 2021 regular Council meeting.

9.4 Terms of Mediation – Emergency Services Commission Funding Formula – FOIP s. 21

ELLIOTT:

That Committee of the Whole for the Town of Pincher Creek receive and approve the Agreement to Mediate between the Town of Pincher Creek and the Municipal District of Pincher Creek # 9 in the matter of the Pincher Creek Emergency Services Commission funding formula.

CARRIED COTW 2021-062

10. Adjournment

JACKSON:

That this session of Committee of the Whole be adjourned at 11:59 am.

CARRIED COTW 2021-063

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 12th DAY OF APRIL 2021**

Mayor, D. Anderberg

CAO, L. Wilgosh

DRAFT

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Contract Award Recommendation - Church to Willow Storm Upgrades	
PRESENTED BY: Al Roth, Director of Operations	DATE OF MEETING: 4/12/2021

PURPOSE:

To present Council with options for awarding the contract for capital project "Church to Willow Storm Upgrades".

RECOMMENDATION:

That Council for the Town of Pincher Creek award Schedule A of the Church to Willow Storm Upgrades Project to Jenex Contracting Ltd. for a total of \$377,042.20 excluding GST and contingency.

BACKGROUND/HISTORY:

Operations previously identified the storm sewers in the Church Avenue/Willow Street/Poplar Avenue area in need of replacement due to back-ups during rainfall events caused by pipe deterioration and root intrusion. This project was originally intended to proceed in 2019 but was cancelled due to higher than expected tender pricing. The project was requested in the 2020 budget year, but was deferred.

Council approved \$500,000 in the 2021 Capital Budget to complete a portion of this replacement, in which approximately \$45,000 is allocated for Engineering, with the remainder for construction.

Administration publicly posted a Request for Proposals for the "Church to Willow Storm Upgrades" project, which closed on March 18, 2021. The Town received 6 proposals from the following bidders:

- East Butte Transport Inc.
- Jenex Contracting Ltd.
- Link Builders
- McNally Contractors (2011) Ltd.
- Tollestrup Construction (2005) Inc.
- Whissell Contracting Ltd.

The proposals were evaluated by a committee consisting of the Director of Operations, the Capital Projects/Asset Coordinator and two representatives from ISL Engineering. Through this evaluation it was determined that the most advantageous proposal was that submitted by Jenex Contracting Ltd.

The scope of the project was broken into four (4) schedules to allow for flexibility in the value of the contract award compared to the approved budget. Attached is a diagram showing the four (4) schedule areas.

The award of Schedule A of the project can be completed within the currently approved budget for this project. Because of the advantageous pricing of the proposal, Administration encourages Council to consider awarding additional schedules for the project, which would require an increase to the approved budget.

If Council does not wish to approve additional funding for Schedules B, C, or D of this project, administration would present the remainder of this project for consideration in the 2022 capital budget discussions.

ALTERNATIVES:

That Council for the Town of Pincher Creek award Schedules A and B of the Church to Willow Storm Upgrades Project to Jenex Contracting Ltd. for a total of \$455,436.20 excluding GST and contingency; and That Council for the Town of Pincher Creek increase the capital budget for the Church to Willow Storm Upgrades Project from \$500,000 to \$550,000, funded from reserves, to allow for contingency.

That Council for the Town of Pincher Creek award Schedules A, B and C of the Church to Willow Storm Upgrades Project to Jenex Contracting Ltd. for a total of \$575,912.00 excluding GST and contingency; and That Council for the Town of Pincher Creek increase the capital budget for the Church to Willow Storm Upgrades Project from \$500,000 to \$682,000, funded from reserves, to allow for additional schedules and contingency.

That Council for the Town of Pincher Creek award Schedules A, B, C and D of the Church to Willow Storm Upgrades Project to Jenex Contracting Ltd. for a total of \$672,711.60 excluding GST and contingency; and That Council for the Town of Pincher Creek increase the capital budget for the Church to Willow Storm Upgrades Project from \$500,000 to \$788,000, funded from reserves, to allow for additional schedules and contingency.

That Council for the Town of Pincher Creek receive the tender information regarding the awarding of the Church Ave./Willow St./Poplar Ave. storm sewer upgrades as provided.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The area of Church Avenue/Willow Street/Poplar Avenue have previously been identified by Operations as a priority for storm sewer replacement because of frequent storm sewer back-ups during rainfall events due to failing storm infrastructure. Completion of this project will alleviate drainage issues in this area.

FINANCIAL IMPLICATIONS:

Various options have been presented for Council Consideration. As part of the approved 2021 capital budget, \$500,000 is already allocated to this project. The four options presented to Council are:

- Award Schedule A - no increase to project budget
- Award Schedule A & B, - increase of \$50,000 to project budget
- Award Schedule A, B, & C - increase of \$182,000 to project budget

- Award Schedule A, B, C & D - increase of \$288,000 to project budget

PUBLIC RELATIONS IMPLICATIONS:

Complaints have been received from residents of storm water back-ups accumulating on the road during rainfall events and taking a longer than acceptable time to drain. Completing this project will minimize drainage complaints in this area.

ATTACHMENTS:

Church-Willow Council Award RFD - Schedules Drawing - 1609

CONCLUSION/SUMMARY:

Administration supports completion of this project in its entirety but respects Council's decision on whether to complete all four (4) schedules in the 2021 season or complete only a portion to remain within the previously approved capital budget.

Signatures:

Department Head:

A. Roth

CAO:

Lannie Wilgosh





Schedule A

Schedule B

Schedule C

Schedule D

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: RCMP Report	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 4/12/2021

PURPOSE:

information only

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the RCMP information and correspondence dated April 2, 2021 as presented.

BACKGROUND/HISTORY:

Sergeant Ryan Hodge attended the January 25, 2021 regular meeting of Council to provide a statistical update to Council.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information regarding statistical information provided by the Pincher Creek RCMP Detachment Commander, Sergeant Ryan Hodge.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

One of the purposes listed in the Municipal Government Act is 'to develop and maintain safe and viable communities'.

ATTACHMENTS:

- Community Letter-Town of Pincher Creek - 1611
- Pincher Creek Provincial - 1611
- Pincher Creek Provincial - Crime Stats - 1611

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the RCMP information and correspondence dated April 2, 2021 as presented.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





April 2nd, 2021

Sgt. Ryan Hodge
Detachment Commander
Pincher Creek, AB

Dear Mayor Anderberg,

Please find attached the quarterly Community Policing Report for the Pincher Creek Detachment, which covers the January 1 to March 31st, 2021 reporting period. Starting this year, quarterly updates on community-identified policing priorities will be shared through this new policing report to all communities served by the Alberta RCMP.

Our first priority is the safety and security of Albertans, in addition to providing accountable, effective and transparent policing to your community. This reporting, along with community insights and guidance that you readily provide, will further help us optimize our services to address the priorities that are important to you.

The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Pincher Creek Detachment. Further analysis on local trends and updates on resourcing and financial forecasting is included. Community priorities and consultations that inform these quarterly updates are also documented in this report.

We recognize that having a voice in policing priorities is a top concern for communities. As part of maintaining engagement with the Albertans we serve, this new quarterly policing report is a tool for us to report our progress on community-identified priorities. This report also reinforces our commitment to communicate the work we do to enhance public safety in your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns regarding this report.

Sgt Ryan Hodge
Detachment Commander
Pincher Creek Detachment



RCMP Provincial Policing Report

Detachment	Pincher Creek Provincial
Detachment Commander	Sgt Ryan Hodge
Quarter	Fourth
Date of Report	2021-03-23

Provincial Police Service Composition¹

Staffing Category	Established Positions	Working	Soft Vacancies ²	Hard Vacancies ³
Police Officers	11	9	2	0
Detachment Support	3	3	0	0

Comments

Police Officers – Of the 11 positions, 9 Officers are working, 2 are on leave (1 medical and 1 maternity/paternity), and there are 0 vacant positions.
 Detachment Support – All support positions are currently filled.

Quarterly Financial Drivers

On average, expenditures within PPSA detachment areas are lower this fiscal year. Reductions have been realized primarily within extra duty pay and unit operating costs, including travel, fuel and guarding costs. Surplus funds have allowed for the reallocation of funds to deferred information technology and operational equipment requirements.

¹ Data extracted on March 12th, 2021 and is subject to change over time.

² Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

³ Hard Vacancies are full FTE positions that are vacant and need to be filled.



Crime Statistics⁴

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January – February			January – December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	141	53	-62%	718	650	-9%
<i>Persons Crime</i>	19	18	-5%	135	131	-3%
<i>Property Crime</i>	77	28	-64%	320	335	5%
<i>Other Criminal Code</i>	45	7	-84%	263	184	-30%
Traffic Offences						
<i>Criminal Code Traffic</i>	12	6	-50%	90	97	8%
<i>Provincial Code Traffic</i>	103	129	25%	1,469	934	-36%
<i>Other Traffic</i>	6	0	-100%	10	15	50%
CDSA Offences	6	3	-50%	14	24	71%
Other Federal Acts	7	3	-57%	29	38	31%
Other Provincial Acts	47	37	-21%	357	264	-26%
Municipal By-Laws	1	0	-100%	24	15	-38%
Motor Vehicle Collisions	50	31	-38%	281	309	10%

Trends/Points of Interest

January to February year-over-year (2020-2021) decrease in Property Crime (-64%) was primarily driven by Break & Enter (from 11 to 2), Theft Under \$5,000 (-80%, from 25 to 5), and Possession of Stolen Goods (from 10 to 1).

January to February year-over-year (2020-2021) increase in Mental Health Act (from 4 to 13).

⁴ Data extracted from a live database (PROS) and is subject to change over time.



Community Priorities

<p>Priority 1</p>	<p>Crime Reduction - Property Crime</p>
<p>Current Status & Results</p>	<p>Although the number of property crime offenses rose slightly from 2019 the numbers are still well within the 5 year trend. The number of property offenses that were solved rose which shows the good investigations being completed by the Pincher Creek Detachment members.</p> <p>The biggest success in this priority is the rebuilding of relationships between detachments and the sharing of criminal intelligence. This has resulted in an increase in identifying transient criminals and laying charges in different jurisdictions.</p> <p>Rural Crime Watch and Citizens on Patrol programs are established and waiting for the go ahead to start patrolling again once the current health restrictions are changed to allow so.</p>
<p>Priority 2</p>	<p>Build and Maintain Positive Relationships within the Community</p>
<p>Current Status & Results</p>	<p>This priority was hindered by the COVID-19 health restrictions as it limited the amount of public interactions police were allowed to be involved in. The number of community events was down across the area due to the same restrictions.</p> <p>The Pincher Creek Detachment continued to focus on rural patrols, school zone patrols, and traffic safety enforcement.</p> <p>The Pincher Creek Detachment has also been more involved with local newspapers and participate in a bi-weekly new article in the Shooting The Breeze publication.</p>
<p>Priority 3</p>	
<p>Current Status & Results</p>	



Community Consultations

Date	Attendee(s)	Notes



Pincher Creek Provincial Detachment Crime Statistics (Actual) January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	4	0	1	N/A	N/A	0.2
Other Sexual Offences		0	0	1	0	0	N/A	N/A	0.0
Assault		11	10	18	10	6	-45%	-40%	-1.0
Kidnapping/Hostage/Abduction		0	1	1	0	0	N/A	N/A	-0.1
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		7	2	2	4	5	-29%	25%	-0.2
Uttering Threats		7	2	3	4	6	-14%	50%	0.0
TOTAL PERSONS		25	15	29	19	18	-28%	-5%	-1.0
Break & Enter		1	1	8	11	2	100%	-82%	1.2
Theft of Motor Vehicle		11	0	3	6	1	-91%	-83%	-1.4
Theft Over \$5,000		1	0	2	4	2	100%	-50%	0.6
Theft Under \$5,000		10	15	10	25	5	-50%	-80%	0.0
Possn Stn Goods		0	2	1	10	1	N/A	-90%	1.0
Fraud		4	2	10	9	6	50%	-33%	1.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	0	7	3	N/A	-57%	1.3
Mischief - Other		14	7	12	5	8	-43%	60%	-1.4
TOTAL PROPERTY		41	27	46	77	28	-32%	-64%	2.4
Offensive Weapons		1	0	2	2	0	-100%	-100%	0.0
Disturbing the peace		9	4	12	9	2	-78%	-78%	-0.9
Fail to Comply & Breaches		21	6	27	28	3	-86%	-89%	-1.4
OTHER CRIMINAL CODE		5	1	3	6	2	-60%	-67%	-0.1
TOTAL OTHER CRIMINAL CODE		36	11	44	45	7	-81%	-84%	-2.4
TOTAL CRIMINAL CODE		102	53	119	141	53	-48%	-62%	-1.0



Crime Statistics (Actual) January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	4	3	2	-33%	-33%	0.0
Drug Enforcement - Trafficking		1	1	0	2	1	0%	-50%	0.1
Drug Enforcement - Other		0	0	0	1	0	N/A	-100%	0.1
Total Drugs		4	2	4	6	3	-25%	-50%	0.2
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	3	2	1	0	-100%	-100%	-0.6
TOTAL FEDERAL		6	5	6	7	3	-50%	-57%	-0.4
Liquor Act		7	11	28	30	3	-57%	-90%	1.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		9	13	5	4	13	44%	225%	-0.1
Other Provincial Stats		8	14	17	13	21	163%	62%	2.5
Total Provincial Stats		24	38	50	47	37	54%	-21%	3.5
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		2	4	4	1	0	-100%	-100%	-0.7
Total Municipal		2	4	4	1	0	-100%	-100%	-0.7
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	8	3	1	1	-67%	0%	-1.1
Property Damage MVC (Reportable)		54	56	36	46	28	-48%	-39%	-6.2
Property Damage MVC (Non Reportable)		14	18	3	3	2	-86%	-33%	-3.9
TOTAL MVC		71	82	42	50	31	-56%	-38%	-11.2
Roadside Suspension - Alcohol (Prov)		0	0	0	0	2	N/A	N/A	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
Total Provincial Traffic		139	224	214	103	129	-7%	25%	-14.1
Other Traffic		2	0	0	6	0	-100%	-100%	0.2
Criminal Code Traffic		13	7	10	12	6	-54%	-50%	-0.9
Common Police Activities									
False Alarms		27	19	6	5	5	-81%	0%	-5.8
False/Abandoned 911 Call and 911 Act		6	9	7	15	8	33%	-47%	1.0
Suspicious Person/Vehicle/Property		8	8	9	39	17	113%	-56%	4.9
Persons Reported Missing		0	3	4	4	1	N/A	-75%	0.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		2	3	8	5	7	250%	40%	1.2
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: New Orthophotography	
PRESENTED BY: Al Roth, Director of Operations	DATE OF MEETING: 4/12/2021

PURPOSE:

To present Council with the updated information received by Oldman River Regional Services Commission regarding the Orthophotography grant application.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept as Information

BACKGROUND/HISTORY:

Oldman River Regional Services Commission made application to Alberta Municipal Affairs for provincial funding of new spring orthophotography for the Town of Pincher Creek. The application was denied by and Council for the Town of Pincher Creek has the opportunity to move forward with the imagery if it is self funded.

ALTERNATIVES:

Not fund the project and wait for Oldman River Regional Services Commission to make new application on new grant funding when it becomes available.

That Council approve moving forward to obtain a new ortho photo for the Town of Pincher Creek at a cost up to \$9,500.00 with funding to come from

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

If the funding was paid for by the Town of Pincher Creek, the images would be licensed to the Town to use in multiple applications/Projects.

FINANCIAL IMPLICATIONS:

Approximate cost to municipality if all participants were to stay in the project - \$7023.93

Approximate cost to municipality if other participants decline involvement in the project - \$9131.11

Price could fall anywhere between these two

Unfunded to date in the 2021 Budget

PUBLIC RELATIONS IMPLICATIONS:

Gap in information made available to the public, and potential shovel ready Development.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

self funding the Orthophoto for 2021 will stay consistent with our GIS upgrades , allowing the Towns Legislative , and Operations Dept. to utilize updated logistical information. If unfunded the next opportunity for an updated Orthophoto may not happen until another method of funding can be obtained, missing an opportunity leaving a gap in our Ortho Data.

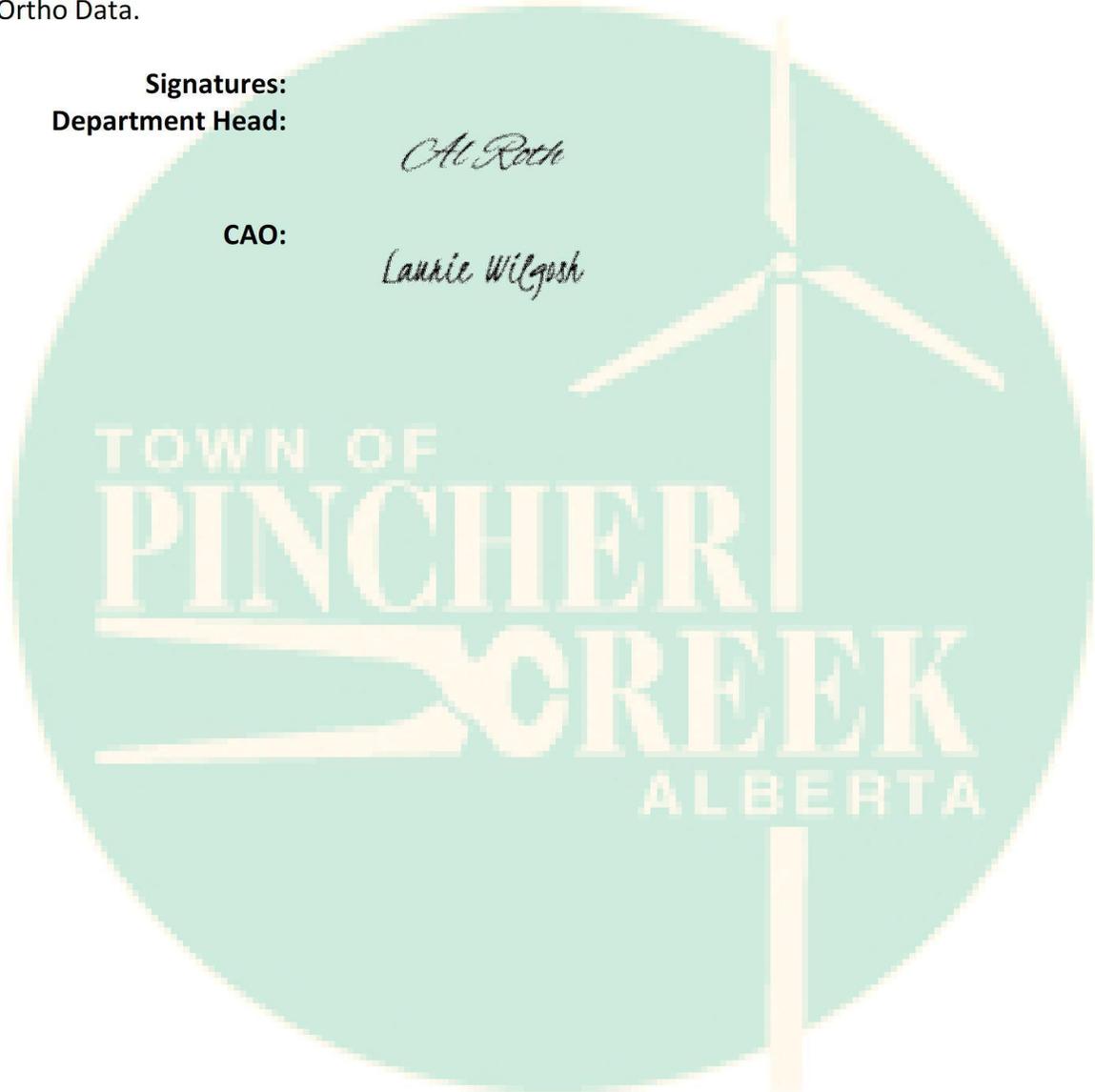
Signatures:

Department Head:

Al Roth

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Royal Canadian Legion - Request for Letter of Support	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 4/12/2021

PURPOSE:

For Council to consider a request for a letter of support from the Pincher Creek Royal Canadian Legion Branch #43.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to participate as a sponsor for the Royal Canadian Legion Pincher Creek Branch # 43 in their grant application to the Farm Credit Corporation AgriSpirit Fund to assist with replacement of the windows on the second floor of the Legion and to replace the Legion Doors.

BACKGROUND/HISTORY:

None at this time

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the Royal Canadian Legion - Request for Letter of Support as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

Letter FCC Support Town - 2618

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek agree to participate as a sponsor in the Farm Credit Corporation AgriSpirit Fund grant application with the Royal Canadian Legion Pincher Creek Branch #43 to assist with replacement of the windows on the second floor and to replace the Legion Doors.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





ROYAL CANADIAN LEGION PINCHER CREEK BRANCH NO 43

691 MAIN STREET, PO BOX 131 PINCHER CREEK, ALBERTA T0K1W0

TELEPHONE 403 627 4024 EMAIL rclegion@outlook.com

March 30th, 2021

Town of Pincher Creek
962 John Avenue, PO Box 159
Pincher Creek, Alberta
T0K1W0

Attention: Laurie Wilgosh, Chief Administrative Officer
Wendy D. Catonio, Director of Finance

Re: Grant Application Farm Credit Corporation AgriSpirit Fund

The Royal Canadian Legion Pincher Creek Branch No 43 is applying to the FCC AgriSpirit Fund to assist with replacement of the windows on the second floor and to replace the Legion Doors. The replacement will increase the energy efficiency of the Building, reducing our Natural Gas and Electrical consumption and costs. Total cost of the project will be \$28,700 and we are applying for a grant of \$15,000.

As the Royal Canadian Legion Pincher Creek Branch No 43 is incorporated under the Federal Government, we are not a registered Charity with Canada Revenue, which is a requirement of FCC, we request that the Town of Pincher Creek, please, participate with us in the application as they have in the past when we required a sponsor.

We appreciate the Town's consideration of our request and thank you for your assistance.

Your truly

Dick Burnham, Secretary

Royal Canadian Legion Pincher Creek Branch No 43
403 627 3045 email: dickburnham41@outlook.com

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: COVID-19 Relief Funding for Community Groups	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 4/12/2021

PURPOSE:

To allocate \$130,000 of the 2020 Surplus to a COVID-19 relief fund for Community Groups and Organizations to access.

RECOMMENDATION:

That Council for the Town of Pincher Creek direct administration to allocate \$130,000 from the Municipal Stabilization Reserve to a COVID-19 Relief Fund for Community Groups and Organizations affected by COVID-19; and further that once the criteria is established as discussed at the Committee of the Whole Meeting on April 7, 2021, administration is to advertise this opportunity to the public.

BACKGROUND/HISTORY:

Council decided at the Committee of the Whole Meeting on Wednesday April 7, 2021, to establish a COVID-19 Relief Fund for Community Groups and Organizations. Administration was directed to establish the eligibility criteria as discussed, which must be met by the Community Groups and Organizations applying for the fund.

ALTERNATIVES:

That Council for the Town of Pincher Creek request more information from administration at a future council meeting.

That Council for the Town of Pincher Creek accept this as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

The Town of Pincher Creek had a surplus for 2020 of \$290,500. Council could allocate some of these funds to community organizations.

PUBLIC RELATIONS IMPLICATIONS:

Both the Town and Community Organizations have been impacted by COVID-19. Administration has been receiving inquiries from Community Organizations wondering if the Town will be using the MOST Funding to provide assistance. The deadline for the MOST funding was March 31, 2021 but Council can allocate the remainder of the 2020

surplus to a COVID-19 Relief Fund. If Council agrees to use some of the 2020 surplus to aid Community Organizations, this should be advertised to the public.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports allocating \$130,000 of the Municipal Stabilization Reserve to Community Groups and Organizations affected by COVID-19.

Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgush



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: 2021 Operating and Capital Budget Adjustments	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 4/12/2021

PURPOSE:

To adjust the 2021 Operating and Capital Budgets.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve the attached 2021 Operating and Capital Budget Adjustments and that a copy be attached hereto and form part of the minutes.

BACKGROUND/HISTORY:

At the Special Council Meeting held on Friday March 19, 2021, Council decided to fund the increases in requisitions from the 2020 surplus as a transfer from the Municipal Stabilization Reserve rather than increasing taxes. Administration is recommending moving two projects from capital to operating as these projects are engineering studies for anticipated future projects. As well, another project was removed as it was completed in 2020,

ALTERNATIVES:

That Council for the Town of Pincher Creek request more information from administration.

That Council for the Town of Pincher Creek accept as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

Council held an Community Information virtual meeting on March 25, 2021 to discuss 2021 Operating and Capital Budget.

ATTACHMENTS:

2021 04 12 - 2021 to 2025 Capital Budget - 2622

2021 04 12 - Memo of Changes 2021 - 2622

2021 Capital Budget Adjustments - 2622
2021 Operating Budget Adjustments - 2622

CONCLUSION/SUMMARY:

Administratiton supports Council approving the 2021 Operating and Capital Budget Adjustments as attached.

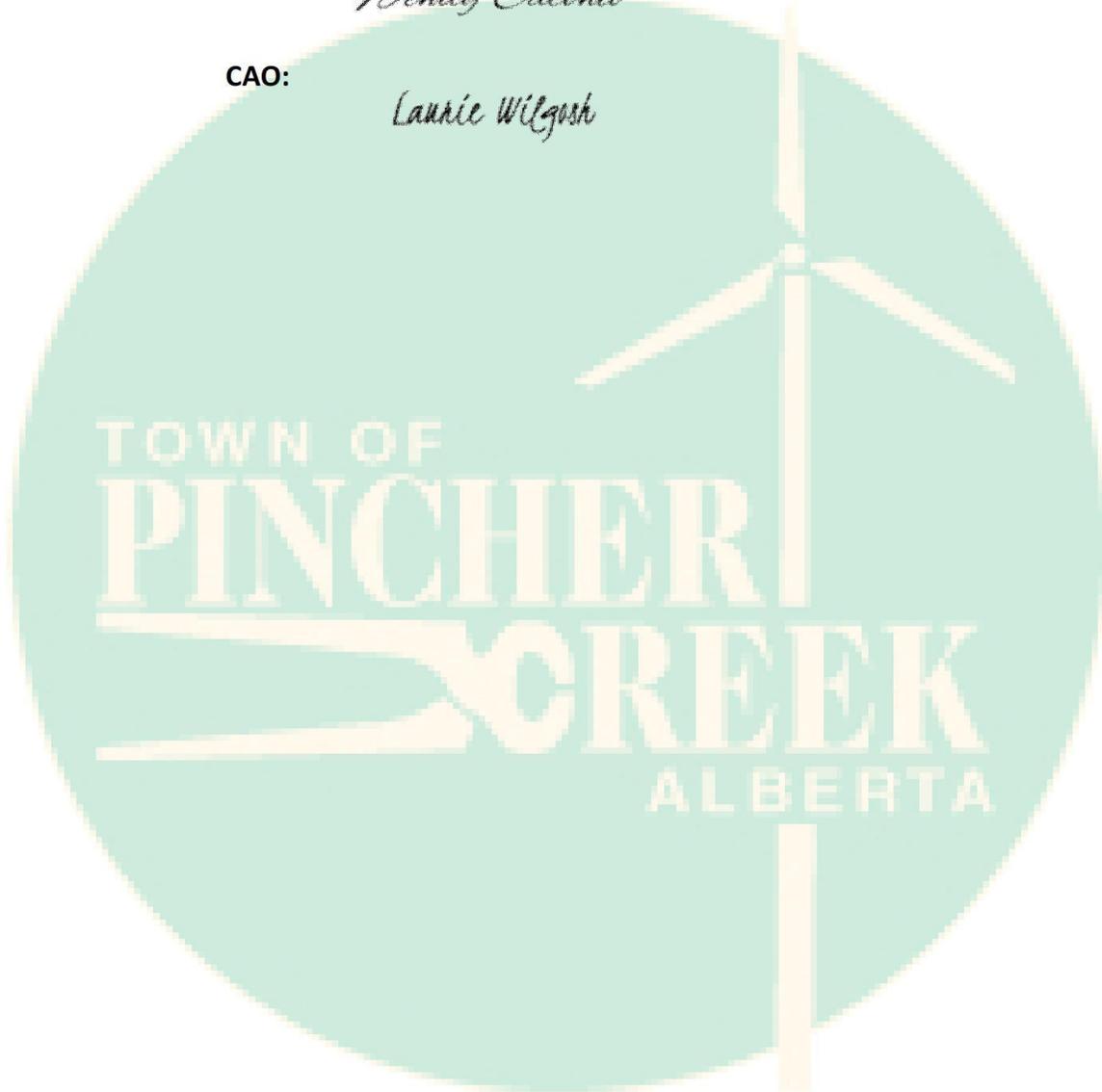
Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgosh





TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET

12:54 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Council Chambers	Update Audio and Visual equipment	50,000		50,000		50,000	
RCMP Detachment	Second phase engineering report (move \$35,000 to Operating Budget)	35,000	- 35,000	-	-		
NE Industrial	Completion of Area Structure Plan 2020; carry fwd \$20,000 to 2021 from \$80,000 (remove from capital and increase to \$30,000 in Operating)	20,000	- 20,000	-	-		
Trailer	new end dump trailer	20,000		20,000	20,000		
Town Office	Large Document Plotter/Scanner;	15,000		15,000	15,000		
Sidewalks	Construction of new sidewalks	80,000		80,000		80,000	
Streets	Main Street to Church via Popular Avenue;	500,000		500,000		500,000	
New Fire hydrants	5 New fire hydrants;	80,000		80,000	80,000		
WTP	PLC & Control Panel Upgrade;	150,000		150,000	150,000		
P.C. Co-Op	Water line Hydrant support ; Dec 3/20 Al said to reduce from 150,000 to 50,000; this is a 2020 Carry forward project (Project completed in 2020 remove for 2021)	50,000	- 50,000	-	-		
Water Treatment Plant	Replace WTP Raw Water, Backwash, Distribution and Process pumps;	365,000		365,000		365,000	



**TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET**

12:54 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Water Distribution	High Pressure Zone Waterline Creek Crossing Replacement;	1,100,000		1,100,000	338,448	761,552	
Wastewater treatment lagoons	Sanitary Forcemain Twinning (Use MSI of 777,826)	4,888,000		4,888,000	1,555,174	3,332,826	
Wastewater Collection	Annual Sanitary Sewer Replacements - Locations TBD - - numbers to be revised through Asset Management Plans	100,000		100,000	100,000		
Signage	carryforward \$50,000	50,000		50,000	50,000		
Pool	Separate Chemical Storage acid;	75,000		75,000	75,000		
CRC	Upgrade air conditioning unit by 2 swamp cooler;	40,000		40,000	40,000		
CRC	Furnaces	30,000		30,000	30,000		
Toddler Park - Town Hall	Build toddler park in the fenced area south of the town hall. Have \$10,000 in matching funds (grant)	20,000		20,000	10,000	10,000	
Town Hall Field Fence	Replace the fencing around the town hall field. (do over 2 years)	10,000		10,000	10,000		



TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET

12:54 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Lebel Mansion	Repair/replacement of steps, verandah (\$25,000 Historical Resource Grant; \$75,000 Reserves)	100,000		100,000	75,000	25000	
Lebel Mansion	Barrier free access (elevator)	102,000		102,000			102,000
Lebel Mansion	Lebel Mansion Roof Replacement;	80,000		80,000	80,000		
P.C. Early Learning Centres	Irrigation at Day Cares; \$35,000 at each site (fund with remaining construction budget)	70,000		70,000			70,000
		8,030,000	- 105,000	7,925,000	2,628,622	5,124,378	172,000
							7,925,000



**TOWN OF PINCHER CREEK
2021
MEMO OF CHANGES**

11:49 AM
4/9/2021

				BUDGET PRESENTED 2021
DEPARTMENT	REV/EXP	G/L ACCOUNT #	DESCRIPTION	
Net Deficit	without amortization		Net Surplus as at December 14, 2020	107.00
General Municipal	various	various	Increase in Requisitions	(159,454.78)
General Municipal	Transfer from Reserves	0000001920	Council Motion 21-115 to cover increases in requisitions with 2020 surplus (Municipal Stabilization Reserve)	159,454.78
RCMP Detachment	Professional Fees	2100002230	move engineering report from capital to operating	35,000.00
RCMP Detachment	Transfer from Reserves	2100001920	second phase engineering report	(35,000.00)
Subdivision	Professional Fees	6600002230	increase completion of NE Area Structure Plan from 20,000 to 30,000	10,000.00
Subdivision	Transfer from reserves	6600001920	increase completion of NE Area Structure Plan from 20,000 to 30,000	(10,000.00)
Water	Repairs and Maintenance	4100002250	Water Valve Repair at Reservoir	(100,000.00)
Water	Transfer from reserves	4100001920	transfer to cover Water Valve Repairs	100,000.00
			Net Surplus	107.00

Mayor Don Anderberg

CAO/Director of Finance HR



TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET ADJUSTMENTS

2:57 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Council Chambers	Update Audio and Visual equipment	50,000		50,000		50,000	
RCMP Detachment	Second phase engineering report (move \$35,000 to Operating Budget)	35,000	- 35,000	-	-		
NE Industrial	Completion of Area Structure Plan 2020; carry fwd \$20,000 to 2021 from \$80,000 (remove from capital and increase to \$30,000 in Operating)	20,000	- 20,000	-	-		
Trailer	new end dump trailer	20,000		20,000	20,000		
Town Office	Large Document Plotter/Scanner;	15,000		15,000	15,000		
Sidewalks	Construction of new sidewalks	80,000		80,000		80,000	
Streets	Main Street to Church via Popular Avenue;	500,000		500,000		500,000	
New Fire hydrants	5 New fire hydrants;	80,000		80,000	80,000		
WTP	PLC & Control Panel Upgrade;	150,000		150,000	150,000		
P.C. Co-Op	Water line Hydrant support ; Dec 3/20 Al said to reduce from 150,000 to 50,000; this is a 2020 Carry forward project (Project completed in 2020 remove for 2021)	50,000	- 50,000	-	-		
Water Treatment Plant	Replace WTP Raw Water, Backwash, Distribution and Process pumps;	365,000		365,000		365,000	



**TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET ADJUSTMENTS**

2:57 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Water Distribution	High Pressure Zone Waterline Creek Crossing Replacement;	1,100,000		1,100,000	338,448	761,552	
Wastewater treatment lagoons	Sanitary Forcemain Twinning (Use MSI of 777,826)	4,888,000		4,888,000	1,555,174	3,332,826	
Wastewater Collection	Annual Sanitary Sewer Replacements - Locations TBD - - numbers to be revised through Asset Management Plans	100,000		100,000	100,000		
Signage	carryforward \$50,000	50,000		50,000	50,000		
Pool	Separate Chemical Storage acid;	75,000		75,000	75,000		
CRC	Upgrade air conditioning unit by 2 swamp cooler;	40,000		40,000	40,000		
CRC	Furnaces	30,000		30,000	30,000		
Toddler Park - Town Hall	Build toddler park in the fenced area south of the town hall. Have \$10,000 in matching funds (grant)	20,000		20,000	10,000	10,000	
Town Hall Field Fence	Replace the fencing around the town hall field. (do over 2 years)	10,000		10,000	10,000		



TOWN OF PINCHER CREEK
2021
CAPITAL BUDGET ADJUSTMENTS

2:57 PM
4/9/2021

LOCATION/ DESCRIPTION	COMMENTS	2021 Passed December 14, 2021	2021 04 12 Proposed Changes	Revised 2021 Capital Budget	SUGGESTED FUNDING SOURCES		
					Reserves	Grants	Other
Lebel Mansion	Repair/replacement of steps, verandah (\$25,000 Historical Resource Grant; \$75,000 Reserves)	100,000		100,000	75,000	25,000	
Lebel Mansion	Barrier free access (elevator)	102,000		102,000			102,000
Lebel Mansion	Lebel Mansion Roof Replacement;	80,000		80,000	80,000		
P.C. Early Learning Centres	Irrigation at Day Cares; \$35,000 at each site (fund with remaining construction budget)	70,000		70,000			70,000
		8,030,000	- 105,000	7,925,000	2,628,622	5,124,378	172,000
							7,925,000



**TOWN OF PINCHER CREEK
2021
OPERATING BUDGET ADJUSTMENTS**

2:07 PM
4/9/2021

				BUDGET PRESENTED 2021
DEPARTMENT	REV/EXP	G/L ACCOUNT #	DESCRIPTION	
Net Deficit	without amortization		Net Surplus as at December 14, 2020	107.00
General Municipal	various	various	Increase in Requisitions	(159,454.78)
General Municipal	Transfer from Reserves	0000001920	Council Motion 21-115 to cover increases in requisitions with 2020 surplus (Municipal Stabilization Reserve)	159,454.78
RCMP Detachment	Professional Fees	2100002230	move engineering report from capital to operating	35,000.00
RCMP Detachment	Transfer from Reserves	2100001920	second phase engineering report	(35,000.00)
Subdivision	Professional Fees	6600002230	increase completion of NE Area Structure Plan from 20,000 to 30,000	10,000.00
Subdivision	Transfer from reserves	6600001920	increase completion of NE Area Structure Plan from 20,000 to 30,000	(10,000.00)
Water	Repairs and Maintenance	4100002250	Water Valve Repair at Reservoir	(100,000.00)
Water	Transfer from reserves	4100001920	transfer to cover Water Valve Repairs	100,000.00
			Net Surplus	107.00

Mayor Don Anderberg

CAO/Director of Finance HR

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Councillor committee appointment request	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 4/12/2021

PURPOSE:

To support the appointment of Cllr. McGillivray to the Alberta Association of Police Governance Associate Advisory Committee Member and to consider if Council would like to add this committee to the standard list of Council appointments, or to leave it as a stand alone appointment.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to appoint Cllr. McGillivray to the Alberta Association of Police Governance Associate Advisory Committee Member for the remainder of the Council term, and to pay Council remuneration fees as applicable.

BACKGROUND/HISTORY:

Background of committee mandate is attached

ALTERNATIVES:

That Council receive the information related to the AAPG as provided.

That Council agree to the appointment of Cllr. McGillivray to the AAPG advisory committee and further, to add the AAPG Advisory Committee to the town's annual list of council appointments.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Council meeting remuneration

PUBLIC RELATIONS IMPLICATIONS:

Local residents would likely support the Town's leaders involvement in a new Policing governance model

ATTACHMENTS:

Associate Member Advisory Committee - 2626

CONCLUSION/SUMMARY:

Administration supports that Council approve the appointment of Cllr. McGillivray to the AAPG Associate advisory committee.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



Associate Member Advisory Committee

This Committee provides valuable information from the member community to the AAPC to enable local oversight.

Strategic Priorities Proposed as:

1. Providing improved service to our members and potential members
2. Restructure our Bylaws and Board Composition to be more inclusive, with unrestricted membership

Composition

The Associate Member Advisory Committee will consist of three (3) individuals.

Any individual who is appointed to or nominated as a representative of an associate member pursuant to paragraph 7.1 of the AAPG Bylaws is eligible to be a member of the Associate Member Advisory Committee.

The appointed or nominated individual must be a member of the board of the associate member in order to be eligible for such appointment or nomination.

The AAPG is a small membership organization which has identified as its objectives a stated intent to provide support and information to its membership, paying particular attention to;

- support excellence in community governance and oversight of police services;
- facilitate educational opportunities for members;
- create forums for members to exchange information concerning community governance and oversight of police services

This Strategic Priority(s) setting exercise is intentionally brief, for the sake of expediency and functionality, while bringing our focus onto a couple of issues that now would benefit from increased attention as a method of keeping our organization viable and relevant. Formalizing these priorities would assist both members and potential members and is an important aspect of meeting our objectives.

With a firm commitment of the Provincial Govt to revamp the Alberta Police Act, and a genuine invitation to participate at the governance review level, the AAPG can be considered a 'main player' in the quest to modernize policing oversight.

These priorities can help us to ensure our organization is inclusive and reflective of the diverse communities we hope to serve.

Jurisdiction

The Associate Member Advisory Committee will represent the associate membership of AAPG at AAPG Board meetings and will participate in AAPG Board meeting discussions. They can add items to the AAPG Board Meeting agenda.

Associate Members do not have voting powers. While Associate Member Advisory Committee members can state their position on items for decision by the AAPG Board, decision making will be done by the AAPG Board.

Governance

Associate Member Advisory Committee members will not be included in the quorum for AAPG Board meetings.

The Associate Member Advisory Committee will report to the AAPG Board and is dependent upon the AAPG Board. This committee is not independent.



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
April 12, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	March 19, 2021	Kelly Petraschuk, Rural Development Network	CRRHH Symposium Early Bird Reminder
2.	March 15, 2021	Reeve Brian Hammond, M.D. of Pincher Creek	Letter
3.	March 22, 2021	Mark Kay, Alberta Community Crime Prevention Association	ACCPA 2021 Virtual Conference - 50 Days Out - REGISTER NOW!
4.	March 22, 2021	Seniors and Housing Information	Seniors' Week 2021 Community Declaration Information
5.	March 22, 2021	Dave Poulton, Alberta Land Institute	[Alberta Land Institute news] - REGISTER NOW - Land Use 2021: A Place for Biodiversity Offsets
6.	March 22, 2021	Anna Beaulieu, Matthewson & Co.	Coming Events at Matthewson & Co.
7.	March 22, 2021	Victoria Chester, Alberta Association of Police Governance	Reminder: AAPG Call for Resolutions & Nominations!
8.	March 25, 2021	North American Clean Energy	North American Clean Energy -- Wind News -- Vol 13; Issue 6
9.	March 25, 2021	Sarah Hope, AHS Community Engagement	You are invited to an AHS COVID-19 Community Conversation - Second Event Scheduled
10.	March 29, 2021	Victoria Chester, Alberta Association of Police Governance	ALERT Update
11.	March 30, 2021	Navroop Tehara, Health Emergency Operation Centre, Alberta Health	CMOH Update March 30 Summary of QA
12.	April 6, 2021	Georgie Fisher, Castle Meridian Wind Power Project Team	Proposed Castle Meridian Wind Power Project
13.	April 7, 2021	Millie Loeffler, Pincher Creek Foundation	Financial Information from Pincher Creek Foundation
14.	April 8, 2021	Bev Thornton, Alberta SouthWest Regional Alliance	AlbertaSW Board Bulletin (April) and approved minutes (March)